

Student Senate Constitution  
Bradley University

Preamble

We, the students of Bradley University, confirm this constitution of achieving an environment conducive to a high quality education and to our development as individuals.

Article I. The Student Senate

1. The official title of the student governing body shall be the Student Senate of Bradley University, henceforth referred to as Student Senate
2. The purpose of Student Senate shall be:
  1. To bring to the attention of the University Administration such matters as are deemed to be of importance to the Student Body, and to recommend courses of action on such matters in the form of a resolution.
  2. To act as the liaison between the University Administration and the Student Body
  3. To serve as a medium of communication between the University Administration and the Student Body.
  4. To authorize, sponsor and supervise philanthropies, campaigns and projects of importance to the student senate.
  5. To approve or reject the Student Activities Budget Review Committee (SABRC) budget as submitted by the Chairperson of SABRC and if rejected make suggestions on how to make an approval possible.
  6. To publicize the Student Senate's policies, activities and resolutions to Bradley University and the surrounding area of Peoria.
  7. To create, authorize and fill the Student Senate Departments to best complete the tasks they were assigned.
  8. To develop, adopt and revise resolutions as deemed necessary by the Student Senate.
  9. To obtain the approval of the Student Body in matters where approval is deemed necessary through a referendum process.
  10. To fulfill any other duties necessary on behalf of the student body.

Article II. Membership of the Student Senate

1. Four Student Body Executive Board Members—President, Speaker of the Assembly, Secretary of the Assembly, and Secretary of Finance—shall be elected to represent all Bradley University Students.
2. The Parliamentarian will be elected within the Student Senate to regulate, maintain, and assist in the upholding of this document.
3. The University Senator shall be selected to serve as liaison between Student Senate and University Senate.
  1. The University Senator position will be nominated by the Student Body President and is open to any student in good standing on campus.
  2. The University Senator Appointee will be voted on by the Student Senate with a two-thirds majority vote.
4. Vice-President[s] of each department shall be appointed by the Student Body President to oversee department operations.
5. Ad-hoc Committee Chairpersons shall be appointed by the Student Body President and approved by Senate when needed.
6. The Executive Cabinet of the Student Senate shall consist of the Executive Board, the Parliamentarian, the Vice-President[s] of the Standing Departments.

7. Any other persons deemed necessary by the President may serve on the Executive Cabinet with a simple majority approval of the Student Senate.
8. Senators shall represent their specific constituencies in the Student Senate.

~~4.~~—The following amount of Student Senators shall represent each of the following Bradley University Residential Halls:

- ~~a.~~—Two (2) Student Senators shall represent Heitz Hall
- ~~b.~~—Two (2) Student Senators shall represent Wyckoff Hall
- ~~c.~~—Three (3) Student Senators shall represent Harper Hall
- ~~d.~~—Three (3) Student Senators shall represent University Hall
- ~~e.~~—Four (4) Student Senators shall represent Williams Hall
- ~~f.~~—Four (4) Student Senators shall represent Geisert Hall

~~2.~~—Eight (8) Student Senators shall represent all other forms of housing:

- ~~a.~~—Two (2) Student Senators shall represent Off-Campus Students
- ~~b.~~—Two (2) Student Senators shall represent the St. James' Apartment Complex and 1400 Fredonia Ave.
- ~~e.~~—Four (4) Student Senator shall represent the Student Apartment Complex and the Singles/College Hall

~~3.~~—One (1) Student Senator shall represent each of the following Bradley University academic colleges:

- ~~a.~~—College of Education and Health Sciences
- ~~b.~~—College of Engineering and Technology
- ~~c.~~—College of Liberal Arts and Sciences
- ~~d.~~—Foster College of Business Administration
- ~~e.~~—Slane College of Communications and Fine Arts
- ~~f.~~—The Graduate School

~~4.~~—One Student Senator shall represent all transfer students at Bradley University

- ~~a.~~—This Senator shall be selected by popular vote of transfer students
- ~~b.~~—With a two-thirds majority vote the Student Senate must approve this delegate

~~5.~~—Four (4) Student Senators shall represent Bradley University's Student Organizations

- ~~a.~~—Four (4) Student Organization Senators shall sit as permanent members of the Student Senate
  - ~~a.i.~~—Activities Council of Bradley University (ACBU)
  - ~~a.ii.~~—Lewis J. Burger Center for Student leadership and Public Service (LJB)
  - ~~a.iii.~~—Athletics's Brave's Council (BC)
  - ~~a.iv.~~—ARH

~~6.~~—One Student Senator shall represent each of the following Bradley University Greek Councils:

- ~~a.~~—The Interfraternity Council (Fraternity)
- ~~b.~~—The Pan-Hellenic Council (Sorority)
- ~~c.~~—The National Pan-Hellenic Council (Historically African American Fraternities and Sororities)

~~e.i.~~ By sitting as a voting and active member of the respective Council's executive or controlling board, selected and/or elected in traditional style of the rest of the respective Executive Cabinet.

~~7.~~ There will be five (5) Senators at large to represent the campus as a whole.

~~8.~~ Reapportionment of Student Senate Seats shall be conducted at a time determined by a majority of the Executive Cabinet.

9. The Director of Student Activities shall serve as the primary Student Senate Advisor, and may be aided by the Student Activities Graduate Assistant.

### Article III. Duties

#### A. Duties of the Student Body Executive Board Members:

##### ~~1.~~ Student Body President

~~a.~~ To act as the official representative of the Student Senate.

~~b.~~ To speak on behalf of the Student Body.

~~c.~~ To act as an ex-officio member of the Student Senate, with the power of motion, but not the power to vote.

~~d.~~ To actively pursue the interests of the Student Body throughout the school year.

~~e.~~ To represent Student Senate to the Administration in all matters pertaining to student affairs.

~~f.~~ To serve as Chairperson of the Student Senate Executive Committee with privilege to vote and motion.

~~g.~~ To appoint student representative(s) to all University committees on which students are allowed to serve and report to the Student Senate on their activities when necessary and available.

~~h.~~ To serve on the Bradley University Student Advisory Committee.

~~i.~~ To assume or assign all other duties not expressly stated in this document.

~~j.~~ To maintain regular relations with the Vice President of Student Affairs.

~~k.~~ To adhere to the dress code as deemed by the Executive Board.

~~l.~~ To serve 1 (one) constituency hour with the location to be designated by the Internal Affairs Department.

~~m.~~ To attend all Senate sponsored and co-sponsored events.

~~n.~~ To aid the President-Elect in becoming familiar with the duties of the office.

~~o.~~ To serve through the end of the academic year, subject to impeachment, resignation, and/or change or reapportionment of the seat.

~~p.~~ To call for emergency meetings if necessary, provided 24 hours of notice is given to all voting members.

##### 2. Speaker of the Assembly

~~a.~~ To serve as Chairperson at all meetings of the Student Senate.

~~b.~~ To schedule the meeting place for the Student Senate.

~~c.~~ To serve as an active member of the Student Senate Executive Board and to act as its chairperson.

~~d.~~ To oversee the actions of all Student Senate Departments, University Senator, and at large.

~~e.~~ To regularly report all internal workings of Student Senate to the Student Body President.

~~f.~~ To complete ceremonial duties in the absence of the Student Body President.

- g.—To serve on the Bradley University Student Advisory Committee.
- h.—To maintain regular relations with the Vice President of Student Affairs.
- i.—To adhere to the dress code as deemed by the Executive Board.
- j.—To serve 1 (one) constituency hour with the location to be designated by the Internal Affairs Department.
- k.—To attend all Senate sponsored and co-sponsored events.
- l.—To aid the Speaker-Elect in becoming familiar with the duties of the office.
- m.—To serve through the end of the academic year, subject to impeachment, resignation, and/or change or reapportionment of the seat.

### 3. Secretary of the Assembly

- a.—To keep an accurate and professional record of all Student Senate meetings.
- b.—To distribute copies of the minutes to the Student Senate and post them publicly on the Student Senate Website.
- c.—To act as the chief correspondent of the Student Senate.
- d.—To notify all Student Senate members of all Student Senate meetings.
- e.—To keep an accurate and updated membership roll.
- f.—To note attendance as soon as official meetings are called to order.
- g.—To make public the official actions of the Student Senate and other information deemed appropriate.
- h.—To serve as an active member of the Student Senate Executive Board.
- i.—To serve on the Bradley University Student Advisory Committee.
- j.—To maintain regular relations with the Vice President of Student Affairs.
- k.—To serve as a voting member of the Student Senate.
- l.—To adhere to the dress code as deemed by the Executive Board.
- m.—To serve 1 (one) constituency hour with the location to be designated by the Internal Affairs Department.
- n.—To attend all Senate sponsored and co-sponsored events.
- o.—To aid the Secretary of the Assembly-Elect in becoming familiar with the duties of his/her office.
- p.—To serve through the end of the academic year, subject to impeachment, resignation, and/or change or reapportionment of the seat.

### 4. Secretary of Finance

- a.—To keep accurate and thorough financial records of the Student Senate and make them public.
- b.—To prepare a detailed operations budget for each upcoming academic year and present it to the Student Senate for approval within the first three (3) meetings of the Student Senate of the fall semester.
- c.—To assist the Vice-Presidents in the planning of their individual budgets.
- d.—To sit as a non-voting member on Student Activities Budget Review Committee.
- e.—To inform and update the Student Senate on Student Activities Budget Review Committee proceedings.
- f.—To serve as an active member of the Student Senate Executive Board.
- g.—To serve on the Bradley University Student Advisory Committee.
- h.—To maintain regular relations with the Vice President of Student Affairs.
- i.—To plan and implement fundraisers
- j.—To serve as a voting member of the Student Senate.
- k.—To adhere to the dress code as deemed by the Executive Board.
- l.—To serve 1 (one) constituency hour with the location to be designated by the Internal Affairs Department.
- m.—To attend all Senate sponsored and co-sponsored events.
- n.—To aid the Secretary of Finance- Elect in becoming familiar with the duties of the office.

~~0.~~—To serve through the end of the academic year, subject to impeachment, resignation, and/or change or reapportionment of the seat.

B. Duties of Standing Department Vice-President[s]

- ~~1.~~—To serve through the end of the academic year, subject to impeachment, resignation, and/or change or reapportionment of the seat.
- ~~2.~~—To serve as an active member of the Executive Cabinet.
- ~~3.~~—To serve, or designate a member to serve temporarily, as the official department representative to the University and administration.
- ~~4.~~—To carry out the official correspondence of the department.
- ~~5.~~—To maintain accurate and thorough department records.
- ~~6.~~—To report department activities to the Student Senate and the Executive Board.
- ~~7.~~—To serve as a voting member of the Student Senate.
- ~~8.~~—To hold weekly department meetings, unless approved by the Student Body Speaker of the Assembly.
- ~~9.~~—To adhere to the dress code as deemed by the Executive Board.
- ~~10.~~—To serve 1 (one) constituency hour with the location to be designated by the Internal Affairs Department.
- ~~11.~~—To ensure all duties of the Standing Departments are satisfied.

1. Duties of Ad-hoc Committee Chairpersons

- ~~1.~~—To ensure the mandated objectives are fulfilled.
- ~~2.~~—To report pertinent happenings to the Student Senate.
- ~~3.~~—To report to the Executive Board at the discretion of the Speaker of the Assembly.

1. Duties of University Senator

- ~~1.~~—To work with one Student Senate Department
- ~~2.~~—To maintain communication with the University Senate and the Student Senate and to report pertinent happenings to each respective body.
- ~~3.~~—To attend all University Senate and Student Senate General Assembly Meetings.
- ~~4.~~—To adhere to the dress code as deemed by the Executive Board.
- ~~5.~~—To serve one (1) constituency hour with the location to be designated by the Internal Affairs Department.
- ~~6.~~—To serve through the end of the academic year, subject to impeachment, resignation, and or change or reapportionment of the seat.

2. Duties of Senators

- ~~1.~~—To work with at least one Student Senate Department.
- ~~2.~~—To maintain communication with one's respective constituency by posting weekly Student Senate minutes and other pertinent information.
- ~~3.~~—To attend the general meetings of the organization representing one's respective constituency. If no organization represents a specific constituency, acceptable alternatives must be arranged with the Executive Board of the Student Senate.
- ~~4.~~—To adhere to the dress code as deemed by the Executive Board.
- ~~5.~~—To serve 1 (one) constituency hour with the location to be designated by the Internal Affairs Department.
- ~~6.~~—To serve through the end of the academic year, subject to impeachment, resignation, change of residency, or reapportionment of seats.

1. Regularly scheduled meetings of the Student Senate shall be held on campus once a week, unless specified by the Student Senate Executive Board.
2. Special meetings of the Student Senate may be held as outlined in the Student Senate By-Laws.
3. Meetings of the Student Senate Departments shall be held at least once a week as determined by the respective Vice-Presidents. If Departments are to meet less than once a week, the Internal Affairs Department must grant approval.

#### Article V. Provisions for Amending the Constitution

1. All amendments to this constitution are subject to a preliminary review, though not approval, by the Internal Affairs Department before an amendment can be proposed to the Student Senate.
2. Amendments to the constitution may be approved by a three-fourths vote of the Student Senate at the same meeting at which they are proposed.
3. Amendments to the constitution may be approved by a two-thirds vote after carrying over for one week.