Disable Microsoft Outlook 2003 Junk E-mail Filters

Barracuda Spam Filter is most effective when junk mail filters and rules of other programs have been disabled or removed. By doing this, we can avoid a potential mix-up between quarantine folders and makes it easy knowing quarantined mail is directed to a single source.

**Microsoft Outlook 2003**

1. Choose Actions/Junk E-mail/Junk E-mail Options from the Outlook menu.

2. Change the options to **No Automatic Filtering**.

3. Click OK.