



# The By-Laws of the Hall Council System at Bradley University

## Article I

### Elections

- A. Elections for Executive Board Members will be overseen and administered by current Hall Council Advisors.
- B. Nominations for Executive Board Members shall be open to all on-campus residents, having paid their Association of Residence Halls (ARH) activity fee, in their respective building.
- C. The election process will be initiated by current Hall Council Advisors and consist of the following:
  - 1. Hall Council Advisors will be required to hold a Hall Council informational session. The informational session shall be open to all eligible candidates, and shall include an explanation of the organization and all open positions. The nomination process will be opened following the close of the informational session, and shall remain open until the commencement of speeches. Campaigning is at the discretion of the candidates.
  - 2. The nomination period may be extended at the discretion of the Advisors.
  - 3. No new nominations will take place after the close of the nomination process.
  - 4. Candidates may nominate themselves or be nominated for a position by another individual. Those candidates nominated for a position have the choice of accepting or declining the nomination. All candidates must be present for their nomination.
- D. The Advisors shall announce the time and place of speeches.
  - 1. Candidates shall prepare and present speeches not to exceed two minutes.
  - 2. There shall be a question and answer portion following the speeches of each position not to exceed two minutes per candidate.
  - 3. The time limit for the question and answer portion may be extended, up to an additional two minutes, by a majority vote of the General Assembly.
  - 4. Advisors will mediate the portion in a structured manner, seeing that time limits are honored.
- E. The Advisors are responsible to have voting ballots made available during office hours in the respective building. The voting process will take place as follows.

1. Each resident and Residential Life Staff Member carries the weight of one vote.
2. Ballots are to be collected and counted by the Hall Council Advisors. In the unlikely event of a tie, and a run-off proves unsuccessful, Advisors will defer to the procedures established by the ARH President.
3. The winning candidates shall be announced immediately following the close of the voting session, or at the earliest convenience of the Hall Council Advisors.
4. No person holding a position on Hall Council shall hold any concurrent positions on ARH or Residential Life Staff.
5. At the beginning of the first General Assembly meeting of the academic year, the Advisors will swear in the new Executive Board. The Oath of Office shall be:

“I, (state full name), do solemnly swear that I will uphold and support the Constitution of the Hall Council System at Bradley University; and I will faithfully execute the duties of the office incumbent upon me, in the best interests of the residents.”

- F. Election complaints must be lodged no later than three days following the announcement of the new members. Any voting member of the election process may lodge a complaint, to be heard by an elections review committee, headed by the Hall Council Advisors.
1. The committee will consist of current Hall Council Advisors who will chair the committee, and three members deemed impartial, selected by the Advisors, from ARH.
  2. The committee will review all election codes, by-laws, and constitutional procedures.
  3. All decisions reached by the committee will be final, and may not be contested.

## **Article II**

### **Impeachment and Removal**

- A. Executive Board Members may resign at any time provided an explanation is presented orally to the Executive Board.
- B. Executive Board Members may be impeached at any time.
1. Acceptable reasons for impeachment include, but are not limited to, misconduct and/or incompetence.
  2. In the event an ARH Representative is found to be guilty of the reasons set forth in Article II, Section B, Part 1, a formal complaint shall be brought to the ARH President. Removal of ARH Representatives is at the discretion of the Hall Council.
- C. The process for impeachment shall consist of:
1. A written statement of alleged misconduct, signed and witnessed by at least two parties, shall be brought to the attention of the Hall Council Advisor. The charges will be brought before the Executive Board.

2. Any Executive Board Member shall have the opportunity to address the Executive Board in defense of stated allegation, after which the member facing impeachment shall be excused for the duration of the meeting.
3. An anonymous vote of the Executive Board shall commence, deemed successful by a two-thirds majority, at which point the Hall Council Advisor shall determine a course of action.
4. The Executive Board shall decide, by a two-thirds vote, the punishment the impeached member will receive. The punishment will be removal from office.

### **Article III**

#### Amendment Process

- A. Changes to the organizational Constitution and/or By-Laws may happen at anytime provided the following requirements are met:
  1. The person(s) proposing the Amendment has consent of the ARH President and one ARH executive Board Member, and shall provide a written cop of the proposed Amendment for each voting member of ARH.
  2. The person(s) proposing the Amendment will present the Amendment orally to the General Assembly.
  3. Amendments must pass a vote of two-thirds of voting members present.
  4. After any ratification has been passed, the Constitution and/or By-Laws shall be updated with the revisions, and a copy of the updated Constitution and/or By-Laws shall be kept in the ARH office and made publicly available on the website.

Last Amended: March 22, 2006